

Register Today!

Sales Tax Seminars



General Sales & Use Tax Seminar

This course covers the basics of Nebraska sales and use tax. Sales tax affects everyone! If you are a business owner or considering starting your own business, this information is a must for you, or anyone who handles your bookkeeping.

This information will not only benefit professionals, but the general public can learn how sales tax affects them every day. The presentation covers all areas of sales and use tax, including licensing requirements, exemptions, reporting, and taxable services.

There will be plenty of time for questions and answers.

Thursday, Sept. 28, 2017 • 8:30 a.m.-Noon

- \$15
- Beatrice • JAC, Room 403
- Hebron • HNLC, Room 101
- Lincoln • CEC, Second Floor Auditorium
- Plattsmouth • PLLC, Room 103
- Wahoo • WHPL, Room A
- York • YKLC, Room J

Construction Contractors Seminar

This course covers Nebraska sales and use tax as it applies to construction contractors.

You will benefit from this course if you perform construction services or handle bookkeeping for contractors. If you ever need to hire a contractor, this course will explain to customers what forms need to be completed and how the invoice they receive should look. The presentation will cover licensing requirements, contractor registration, contractor options, exemptions, reporting, and taxable services.

There will be plenty of time for questions and answers.

Thurs., Sept. 28, 2017 • 1-4 p.m.

- \$15
- Beatrice • JAC, Room 403
- Hebron • HNLC, Room 101
- Lincoln • CEC, Second Floor Auditorium
- Plattsmouth • PLLC, Room 103
- Wahoo • WHPL, Room A
- York • YKLC, Room J

NEW! Interior Designers Sales & Use Tax Seminar

This course covers sales and use tax as it applies to interior designers.

Information presented will explain when the designer should be paying tax on consumables, collecting sales tax on retail sales of items and services, and when the designers are providing construction contractor services. The presentation will cover licensing requirements, contractor registration, contractor options, exemptions, and taxable and nontaxable services. Examples will be provided on invoicing.

Time will be allocated to answer your specific questions.

Tuesday, Nov. 28, 2017 • 10 a.m.-Noon

- \$15
- Beatrice • JAC, Room 403
- Lincoln • CEC, Room 302

These seminars are offered via distance technology from Lincoln.

NOTE FOR ALL SALES TAX SEMINARS: The Department will no longer provide paper copies of class materials. We recommend that you download and familiarize yourself with these documents prior to the sessions at www.revenue.ne.gov/education/educate.html (Taxpayer Education from the home page). Then, look for [Season][year] Seminar Schedule, then scroll for the date and click on the links to the content.

Locations:

- CEC..... Jack J. Huck Continuing Education Center, 301 S. 68th St. Place
- HNLC..... Learning Center at Hebron, 610 Jefferson Ave.
- JAC..... SCC-Beatrice Campus, Jackson Hall, 4771 W. Scott Road
- PLLC..... Learning Center at Plattsmouth, 537 Main St.
- WHPL..... Wahoo Public Library, 637 N. Maple St.
- YKLC..... Learning Center at York, 3130 Holen Ave. (Inside the Holthus Convention Center)

For more information, contact us at 402-437-2700, 800-828-0072 or continuinged@southeast.edu

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

Southeast Community College
CONTINUING EDUCATION
 Personal. Professional. Practical.

REGISTRATION FORM - NON-CREDIT COURSE

Complete this form with payment information and send via FAX or mail to:
Southeast Community College, Continuing Education
 301 S. 68th St. Place, Lincoln, NE 68510
 FAX: 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

PLEASE PRINT

Social Security Number OR SCC Student ID Number		Name: Last		First	Middle Initial	Email Address	
Residence Mailing Address				City	State	Zip	County #
Birth Date	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaska Native		<input type="checkbox"/> Asian <input type="checkbox"/> Black or African American	<input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident	Home Phone

Please Check: **General Sales & Use Tax Seminar • Sept. 28 (LLBX-1207)**
 Beatrice • \$15 (BEUA) Plattsmouth • \$15 (PLUA)
 Hebron • \$15 (HNUA) Wahoo • \$15 (WHUA)
 Lincoln • \$15 (CEUA) York • \$15 (YKUA)

Construction Contractors Seminar • Sept. 28 (LLBX-1208)
 Beatrice • \$15 (BEUA) Plattsmouth • \$15 (PLUA)
 Hebron • \$15 (HNUA) Wahoo • \$15 (WHUA)
 Lincoln • \$15 (CEUA) York • \$15 (YKUA)

Interior Designers Sales & Use Tax Seminar • Nov. 28 (BSAD-7217)
 Beatrice • \$15 (BEFA)
 Lincoln • \$15 (CEFA)

Southeast Community College

2017 QUARTER

<input checked="" type="checkbox"/> SUMMER	<input type="checkbox"/> WINTER
<input checked="" type="checkbox"/> FALL	<input type="checkbox"/> SPRING

SIGNATURE

Check Cash Mastercard AMEX Discover VISA V Code _____

Name as it appears on card: _____

Exp. Date _____ CC # _____

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you? <input type="checkbox"/> Yes <input type="checkbox"/> No	SCC Staff Tuition Waiver ()	FOR OFFICE USE ONLY ID# _____ DE _____
TOTAL DUE		

Submission of this form indicates that I understand: **1)** that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; **2)** that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; **3)** that failure to attend a course does not constitute an official drop/withdrawal; **4)** the personal information contained herein is correct as shown; and **5)** any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, or jsoto@southeast.edu.

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
Key Word Example: *Driver*
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.
* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

“Southeast community college

Jack J. Huck Continuing Education Center,
301 S. 68th St. Place, Lincoln, NE 68510
402-437-2700 • 800-828-0072 • FAX 402-437-2703

** The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.*