ACCOUNTING

Beatrice, Lincoln, Milford and Online

www.southeast.edu/accounting

Earning your Associate of Arts degree in Accounting gives you the opportunity to learn practical skills related to accounting and enter the field more rapidly. The skills you acquire will enable you to pursue jobs in bookkeeping, billing and office management. The A.A. degree also could serve as a stepping stone toward a bachelor's degree. Southeast Community College works with a number of has colleges and universities, including Peru State College and Doane University, where you can easily transition to a four-year degree.

Why SCC?

The education you receive from Southeast Community College comes from exceptional instructors who are experts in their field. Their approach is practical and hands-on, preparing you for the workforce or to transfer to a four-year institution. And because SCC offers affordable tuition and fees, you don't have to worry about taking on huge debt while you pursue your dream. SCC also offers classes in a flexible manner, both face-to-face and online. Lastly, class sizes are small to ensure more individual attention and a more comfortable environment. Tutoring also is free for all students.

Program Overview

Most students who pursue an Associate of Arts degree in accounting plan to complete their first two years of a bachelor's degree before transferring to a four-year institution. For more specific information based on the institution to which you want to transfer, please visit: www.southeast.edu/transfer-information.

Equal Opportunity/NonDiscrimination Policy - It is the policy of Southeast Community College to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of Southeast Community College’s policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th Street Place, Lincoln, NE 68510, 402-323-3412, fax 402-323-3420, or jsoto@southeast.edu. This publication should not be considered a contract between SCC and any prospective student. SCC’s Board of Governors reserves the right to make changes in this publication during the life of the publication and without notice.

- Micha Ives, HR Coordinator

Gateway Vista

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Beatrice 402-228-8214, 800-233-5027 ext. 1214
Lincoln 402-437-2600, 800-642-4075 ext. 2600
Milford 402-761-8243, 800-933-7223 ext. 8243

Credit Hours Required for Graduation:
Associate of Arts Degree: ................................. 60.0

Program of Study

2019-20 PROGRAM OF STUDY

2019-2020 Tuition/Fee Rate Per Credit Hour
Nebraska Resident ........................................ $108
Out-of-state tuition/fee rate ................................ $129

Estimated Expenses
Tuition/Fees .................................................. $6480
Books ......................................................... 3300
Special Fees .................................................. 0
Tools/Supplies ............................................... 0
Total ............................................................... $9,780
Types of jobs available

- Account Manager
- Accounting Associate
- Accounts Payable or Receivable Clerk
- Billing Coordinator
- Bookkeeper
- Finance Assistant
- Inventory Control Clerk
- Office Manager or Assistant Manager
- Operations Manager or Specialist
- Payroll/Accounting Clerk
- Retail Accounting
- Revenue Agent

Special Program Requirements

Students who wish to pursue their education in Accounting must complete the regular SCC admission requirements, and all prerequisite courses must have a grade of "C" or higher to continue through the program.

A.A. Accounting - Suggested Courses

**Written Communications** 6.0 Credits

- ENGL1010 -English Composition I 3.0
- AND take one of the following:
  - ENGL1020 Composition II 3.0
  - OFFT2110 Business Communication Strategies 3.0
- NOTE: UNL's College of Business requires OFFT2120.

**Mathematics/Logic** 6.0 Credits

- MATH1150 College Algebra 3.0
- MATH1200 Trigonometry 3.0
- MATH1300 Pre-Calculus 3.0
- MATH1400 Calculus 3.0
- MATH1600 Calculus with Analytical Geometry I 3.0
- MATH2170 Applied Statistics (Required) 3.0
- BSAD2170

- NOTE: MATH1150 and 1200 do not fulfill the math requirement at UNL and will count as electives only.
- UNL recommends students planning to major in Accounting, Economics, or Finance take MATH1600.

**Natural Science with Lab** 7.0-10.0 Credits

Take two of the following, including one lab course (4.0 or 5.0 hrs):

- BIOS1010 General Biology 4.0
- BIOS1020 Environmental Biology 3.0
- BIOS1090 General Botany 4.0
- BIOS1120 Introduction to Zoology 4.0
- BIOS1140 Human Anatomy 4.0
- BIOS1160 Biology I 4.0
- BIOS1170 Intro to Zoology 4.0
- BIOS1230 Human Anatomy & Physiology I 4.0
- BIOS1260 Human Anatomy & Physiology II 4.0
- BIOS2460 Microbiology 4.0
- BIOS2200 Principles of Ecology 4.0
- BIOS2410 General Genetics 4.0
- BIOT1400 Introduction to Biotechnology I 4.0
- BIOT2400 Introduction to Biotechnology II 4.0
- CHEM1050 Chemistry & the Citizen 4.0
- CHEM1090 General Chemistry I 4.0
- CHEM1100 General Chemistry II 4.0
- CHEM2550 Biological Organic Chemistry 5.0
- FSDT1350 Basic Nutrition 3.0
- GEOG1500 Physical Geography 4.0
- GEOL1010 Physical Geology 4.0
- GEOL1060 Environmental Geology 4.0
- PHYS1030 Astronomy 4.0
- PHYS1100 Physical Science 4.0
- PHYS1130 Selected Topics in Astronomy 3.0
- PHYS1150 Descriptive Physics 4.0
- PHYS1410 Elementary General Physics I 5.0
- PHYS1420 Elementary General Physics II 5.0
- PHYS2110 General Physics I 5.0
- PHYS2120 General Physics II 5.0
- PSYC2730 Brain & Behavior 3.0

- NOTES: Cannot receive credit for CHEM1050 and CHEM1090. Credit cannot be received for more than one of these: PHYS1150, 1410 and 2110.

Some 4-year schools require science courses to be taken from two different disciplines. Check with an advisor at the 4-year schools you are considering.

**Humanities** 6.0 Credits Total

Choose two courses from two different groups:

<table>
<thead>
<tr>
<th>Group 1: Literature/Journalism/Philosophy</th>
<th>Group 2: Creative/Fine/Performing Arts</th>
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<tbody>
<tr>
<td>ENGL2050 Modern Fiction</td>
<td>ART5101 Introduction to Visual Arts</td>
</tr>
<tr>
<td>ENGL2150 Intro to Literature</td>
<td>ART5105 Intro to Art History &amp; Criticism I</td>
</tr>
<tr>
<td>ENGL2160 Introduction to Shakespeare</td>
<td>ART5106 Intro to Art History &amp; Criticism II</td>
</tr>
<tr>
<td>ENGL2170 Women's Literature</td>
<td>ART5111 Beginning Drawing I</td>
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<tr>
<td>ENGL2180 Children's Literature</td>
<td>ART5121 2-Dimensional Design</td>
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<tr>
<td>ENGL2190 Media Writing</td>
<td>ART5210 Beginning Painting G</td>
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<tr>
<td>ENGL2210 American Literature After 1865</td>
<td>MUSC1250 Music Theory I</td>
</tr>
<tr>
<td>ENGL2220 British Literature Post 1800</td>
<td>MUSC2750 Introduction to American Music</td>
</tr>
<tr>
<td>ENGL2440 African American Literature</td>
<td>MUSC2800 Introduction to World Music</td>
</tr>
<tr>
<td>ENGL2450 Native American Literature</td>
<td>MUSC2870 History of Rock Music</td>
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<tr>
<td>ENGL2460 Latino/a &amp; Latin American Literature</td>
<td>PHOT1750 Beginning Photography</td>
</tr>
<tr>
<td>ENGL2620 Comparative Religions</td>
<td>PHOT1760 Digital Photography &amp; Creative Imaging</td>
</tr>
<tr>
<td>RELS2610</td>
<td>USER: 6.0 Credits Total</td>
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</tbody>
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Choose one additional course from any of the following three groups:

**Anthropology/Psychology/Sociology:**

- ANTH1020 Intro to Cultural Anthropology 3.0
- ANTH1120 General Anthropology 3.0
- POLS1000 American Government 3.0
- PSYC1250 Interpersonal Relations 3.0
- PSYC1810 Introduction to Psychology 3.0
- PSYC1820 Social Psychology 3.0
- PSYC2960 Lifespan Human Development 3.0
- SOC1010 Introduction to Sociology 3.0
- SOC1020 Diversity in Society 3.0
- SOC2150 Issues of Unity & Diversity 3.0

**Geography:**

- GEOG1000 Exploring Our World: Fund of Geo Sci 3.0
- GEOG4100 World Regional Geography 3.0
- HIST1000 Western Tradition to 1500 3.0
- HIST1010 Western Tradition since 1500 3.0
- HIST2010 American History I 3.0
- HIST2020 American History II 3.0
- HIST2100 World History since 1500 CE 3.0
- HIST2110 World History since 1500 CE 3.0
- HIST2960 Survey of African American History 3.0

**Culture & Gender Studies**

- ANTH1120 General Anthropology 3.0
- ARTS2650 Native American Art 3.0
- ARTS2750 Women in Art 3.0
- EDUC1110 Intro to Professional Education 3.0
- EDUC1700 Microsoft Applications I 4.0
- EDUC2300 Introduction to Special Education 3.0
- EDUC2590 Instructional Technology 3.0
- ENGL1210 Introduction to Women's Literature 3.0
- ENGL2440 African American Literature 3.0
- ENGL2450 Native American Literature 3.0
- ENGL2460 Latino/a & Latin American Literature 3.0
- ENGL2470 Asian American Literature 3.0
- GEOG4100 Human Geography 3.0
- GEOT1210 World Regional Geography 3.0
- GLST2980 Global Studies 3.0
- HIST1210 World History to 1500 CE 3.0
- HIST2110 World History since 1500 CE 3.0
- HIST2960 Survey of African American History 3.0
- MUSC2800 Introduction to World Music 3.0
- PHEL2100 Lifetime Wellness 3.0
- RELS2610 Comparative Religions 3.0
- RELS3610
- POLS1600 International Relations 3.0
- SOC1020 Diversity in Society 3.0
- SOC2000 Women in Contemporary Society 3.0
- SOC2100 Social Problems 3.0
- SOC2150 Issues of Unity & Diversity 3.0
- SPCH2110 Intercultural Communication 3.0

**Technology** 3.0 Credits

- BSAD1010 Microsoft Applications I
- Accounting & Electives 18.0-21.0 Credits

- NOTE: The following courses are standard requirements for business majors at many but not all four-year schools. Must take a minimum of six Accounting classes for the AA in Accounting Degree. Schedule an appointment with an advisor for more specific advice.

**Accounting** 6.0 Credits

- ACCCT1300 Principles of Accounting I (Required) 3.0
- ACCCT1310 Principles of Accounting II (Required) 3.0
- AND take at least four additional ACCCT courses: 12.0-15.0 Credits

- ACCCT2050 Payroll Accounting 3.0
- ACCCT2090 Cost Accounting 3.0
- ACCCT2100 Individual Income Tax 3.0
- ACCCT2130 Intermediate Accounting 3.0
- ACCCT2230 Computerized Accounting 3.0
- ACCCT2800 Applied Accounting Capstone 3.0

**Electives: (One course, if needed to graduate) 0-3.0 Credits**

- BSAD1020 Microsoft Applications II 3.0
- BSAD1050 Introduction to Business 3.0
- BSAD1090 Business Law I 3.0
- BSAD2110 Business Ethics 3.0
- BSAD2170 Human Resources Management 3.0
- BSAD2430 Marketing Communications 3.0
- BSAD2520 Principles of Marketing 3.0
- BSAD2540 Principles of Management 3.0
- ENCLN1200 Personal Finance 3.0
- ENTR1050 Introduction to Entrepreneurship 3.0

- Credits: 9.0 Credits Total

- Economics/Political Science (Take both):
  - ECON2110 Macroeconomics 3.0
  - ECON2120 Microeconomics 3.0

- Humanities: 6.0 Credits Total

- Social Sciences: 9.0 Credits

- Group 3: Language

  - 1010 Beginning Language I (Chinese, German or Spanish) 5.0
  - 1020 Beginning Language II (Chinese, German or Spanish) 5.0
  - 2010 Second Year Language I (Chinese, German or Spanish) 3.0
  - 2020 Second Year Language II (Chinese, German or Spanish) 6.0

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