



# LEARNING CENTER

at York

## NEW! Leadership is Tougher than Woodpecker Lips! Part I

Join Dr. Mike Lucas, superintendent of York Public Schools, as he shares his insight, experiences, anecdotes, and advice for encompassing a role in leadership. Part I will cover such topics as Traits of Outstanding Leaders, Building and Maintaining Trust, Servant Leadership, Leading with Enthusiasm and Energy, and much more! Be prepared to get involved and have the opportunity to practice the skills you learn. This class is open to anyone who desires to learn leadership skills to use in their business, organization or personal life.

*This course will offer a certificate with 0.3 CEUs.*

**Wednesday, Nov. 1, 2017**  
**6:30-9:30 p.m.**

Learning Center at York, Room I  
3130 Holen Ave., York, NE  
(Inside the Holthus Convention Center)  
\$49 • Instructor: Dr. Mike Lucas

## NEW! Leadership is Tougher than Woodpecker Lips! Part II

Continue the fun as Dr. Mike Lucas continues down the road of learning the ins and outs of roles in leadership! This three-hour session will pick up where Part I left off, with such topics as Leadership vs. Management, Strategies for Giving and Receiving Meaningful Feedback, Social Media Strategies, Staff Morale, and more! There will be more opportunities for you to get involved in class and walk away with ready-to-use skills to help you continue as a successful leader!

*This course will offer a certificate with 0.3 CEUs.*

**Wednesday, Nov. 8, 2017**  
**6:30-9:30 p.m.**

Learning Center at York, Room I  
3130 Holen Ave., York, NE  
(Inside the Holthus Convention Center)  
\$49 • Instructor: Dr. Mike Lucas



**Mike Lucas** is in his ninth year as superintendent of York Public Schools. Mike earned a Bachelor's degree in Elementary Education (1994) and a Master's degree in Educational Leadership (1998) from Benedictine College in Atchison, KS. He earned his Doctorate in Educational Leadership from UNL in 2007.

Throughout his career, Mike has served as a 3rd grade teacher, high school football and basketball coach, K-6 principal, K-8 principal, 9-12 principal, and superintendent. Mike has helped more than 30 different school boards in Nebraska and Kansas with goal setting, strategic planning, and leadership consulting.

>>Note: Tuition must be paid at the time of registration.

For more information, contact **Kym Wallingford** at 800-828-0072, ext. 3634, or [kwallingford@southeast.edu](mailto:kwallingford@southeast.edu)

**Cancellation/Refund Policy:** You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

### REGISTRATION FORM - NON-CREDIT COURSE

Complete this form with payment information and send via FAX or mail to:  
**Southeast Community College, Continuing Education**  
**301 S. 68th St. Place, Lincoln, NE 68510**  
**FAX: 402-437-2703**

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.

PLEASE PRINT

**Southeast community college**

**2017 QUARTER**

SUMMER  WINTER

FALL  SPRING

Social Security Number OR SCC Student ID Number		Name: Last		First	Middle Initial	Email Address	
Residence Mailing Address			City	State	Zip	County #	<input type="checkbox"/> Cell <input type="checkbox"/> Business Phone
Birth Date	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Asian <input type="checkbox"/> Black or African American	<input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident		Home Phone

Please Check:  **Part I & II • Nov. 1 & 8 (\$89)**  
Course #: BSAD-7204-YKFB & BSAD-7205-YKFB

**Leadership is Tougher: Part I • Nov. 1 (\$49)**  
Course #: BSAD-7204-YKFA

**Leadership is Tougher: Part II • Nov. 8 (\$49)**  
Course #: BSAD-7205-YKFA

#### SIGNATURE \_\_\_\_\_

Check  Cash  Mastercard  AMEX  Discover  VISA V Code \_\_\_\_\_  
Name as it appears on card: \_\_\_\_\_  
Exp. Date \_\_\_\_\_ CC # \_\_\_\_\_  
Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)  
For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you?  
 Yes  No

SCC Staff Tuition Waiver ( )	
<b>TOTAL DUE</b>	

FOR OFFICE USE ONLY	
ID#	_____
DE	_____

Submission of this form indicates that I understand: **1)** that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; **2)** that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; **3)** that failure to attend a course does not constitute an official drop/withdrawal; **4)** the personal information contained herein is correct as shown; and **5)** any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or [joto@southeast.edu](mailto:joto@southeast.edu).

# Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)  
Key Word Example: *Driver*  
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.  
\* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

**“Southeast community college**

Jack J. Huck Continuing Education Center,  
301 S. 68th St. Place, Lincoln, NE 68510  
402-437-2700 • 800-828-0072 • FAX 402-437-2703

*\* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.*